LETTER TO PROSPECTIVE OFFERORS

August 28, 2022

SUBJECT: Request for Quotations Number 19AG1022Q0020

Dear Prospective Quoter:

The U.S. Embassy in Algiers seeks a contractor for Replacement of Residential Hot Water and Installation of Radiant Heat Systems.

To submit a quotation, you should thoroughly examine all documents contained in the attached solicitation package. The Embassy will hold a site visit on August 31 at 2:00 PM.

Submit any questions you may have concerning the solicitation documents in writing to Algiers_Procurement@state.gov no later than September 1, 2022. Responses will be sent in writing to all contractors on our list of interested parties.

Proposals must be sent electronically to the Contracting Officer at Algiers_Contracts@state.gov ONLY.

Proposals must be submitted on or before September 7, 2022, at 5:00 PM Algiers time.

Complete the OFFER portion of Standard Form 1442, including all blank spaces, and have the form signed by an authorized representative of your company.

For a proposal to be considered, you must also complete and submit the following:

1. Section A and Attachment 4, Proposal Breakdown by Divisions.
2. Section K, Representations and Certifications.
3. Bar chart illustrating sequence of work to be performed.
4. Additional information as required in Section J.
5. Proof of compliance with local insurance requirement.
6. Declaration to provide the required Performance and Guaranty Bonds and Bank Letters.

The contract will be a firm-fixed-price contract, with no adjustment for any escalation in costs or prices of labor or materials. Each offeror must determine the amount of labor and materials that will be required to complete the project, and for pricing its proposal accordingly.

Each offeror is responsible for furnishing complete information to its subcontractor and suppliers, such as details and quantities required by the drawings and specifications.
Subcontractors and suppliers should not be referred to the Embassy or the Architect for determining the amount or quantities of materials required.

The construction completion time would be proposed by the contractor. In the event of an unauthorized or unexcused delay in completing the project, liquidated damages in the amount of $70.00 USD per calendar day will be assessed until substantial completion of the project is achieved.

The Contracting Officer reserves the right to reject any or all quotations and to waive any informality in quotations received. In addition, the Embassy reserves the right to establish a competitive range of one or more offerors and to conduct further negotiations concerning price and other terms before awarding the contract, or to award without discussions.

You are encouraged to make your quotation competitive. You are also cautioned against any collusion with other potential offerors regarding price quotations to be submitted. The RFQ does not commit the American Embassy to make any award. The Embassy may cancel this RFQ or any part of it.

Please direct any questions regarding this quotation by email to Algiers_Procurement@state.gov.

Sincerely,

Matthew Welsh
Contracting Officer